



## BALTECH Student Body Exchange

### Timeline for first application round 2010

Timing	Actions steps	Responsible
11- 25. January 2010	The promotion plan of the program in each university is being created, realistic goals are set.	<b>Each Student Union/Student Parliament</b>
11- 25. January 2010	All conditions of Exchange have been cleared, flyers ready, contacts to other student union/gild representatives have been collected and shared with all project participants.	<b>BSB board(RTU; TUT)</b> in cooperation with each Student Union
25. January 2010	<b>The application period is launched.</b>	<b>BSB board(RTU; TUT)</b>
26. January-15. February 2010	One information event is organized for gild/student union representatives to introduce the program in each university. Advisably the agenda includes sharing from the last years participants of the project.	<b>Each Student Union/Student Parliament</b>
26. January-28. February 2010	The student unions are provided with guidance and help regarding the Exchange programs, the conditions and communication with other student unions.	
28. February 2010	<b>Deadline for first round BSB applications to be submitted.</b>	<b>Each Student Union/Student Parliament</b>
5. March 2010	Applicants are introduced in the list students@baltech.info and decision about supporting the applicants is being made virtually.	<b>BSB board(RTU; TUT)</b> in cooperation with each Student Union
11. March - 15. August 2010	The exchanges are being organized and take place.	<b>Each applicant</b>
15. September 2010	The reports are submitted to RTU representatives	<b>Each Student Union/Student Parliament</b>